



Parent Council

Minutes of Annual General Meeting

held on Thursday 14 Sept 2017

At 7.30pm in the School Conference Room

**1. Members Present:**

Simon Jessney	Chair
Robert Birch	Head Teacher
Fiona Conroy	Depute Head Teacher
Jennifer Di Mambro	Depute Head teacher
Joyce Gass	Parent Member
Irene McAlpine	Parent Member
Deborah King	Parent Member
David Forson	Parent Member
Graeme Murray	Parent Member

**2. Previous Minutes.** Previous minutes were reviewed and accepted by the PC

**3. Rectors Report.** Robert Birch updated the Parent Council (PC) on the following points:

- a. Staffing – The PC were updated on staff vacancies and asked for availability in late Oct/early Nov for those PC members who have received the training to attend interview panels to support the DHT interview process.
- b. SQA results. Review meetings were currently taking place with all Departments.
- c. School Show. This year's show is "Bugsy Malone" and tickets are on sale for the dates 9 Oct – 12 Oct.
- d. Reporting to Parents. Reporting to parents is now more frequent, but the trade off is the reports are brief. The PC welcomed this initiative and noted that PC members had been involved in the proposals and given feedback prior to implementation.
- e. Parent Council Election. Nine parents had expressed an interest in joining the parent council, and six had submitted statements. Voting will commence

next week and the PC would be asked to help Robert Birch count the votes. This would be in time for the Nov PC meeting.

4. **Building Repair Update.** Simon Jessney has written to Councillor Paul Kelly and will update the PC on progress next week. The outstanding issues are as follows:
  - a. The refurbishment of the HE Dept, promised in this FY.
  - b. Future investment in DHS, given recent announcements in the media of investment in other local schools.
5. **School Improvement Plan.** Jaclyn Martin would update the PC on the SIP following the staff review taking place now. We would then decide how the PC can support the plan.
6. **Correspondence.** Simon Jessney had circulated a survey on future funding arrangements for schools in Scotland. It was recommended, that due to the complexity of the issue, that PCs completed this survey together. However, the survey link doesn't allow you to print it out. Simon will review this and see if this can be carried forward for Nov, if the deadline is prior to this then the survey would need to be completed individually.
7. There were no items to report from the **Treasurer.**
8. The **next meeting** will be held on **Thu 2 Nov at 7.00pm. At 6.30pm** we will be walking the school building to assess the state of repair; all PC members are invited to this.
9. **AOB.** Training. Please advise Simon Jessney if you are available and willing to attend the Parent Council Essentials Training on 24 Oct, responses no later than Fri 13 Oct please, so nominations can be submitted to NLC.
10. **Tenure of Committee Members.** It was proposed and unanimously agreed that Irene McAlpine and David Forson be invited to remain on the PC for a further 2 years (until Jun 19). The rationale for this is as follows:
  - a. The PC had 2 new members in 2016 (Graeme Murray and Joyce Gass)
  - b. We have 2 new members currently being elected for 2017
  - c. Simon Jessney and Deborah King will be leaving in 2018, allowing 2 new members to be elected in 2018.The Parent Council felt this "flow" of parents gave an optimum balance of experience and continuity with new ideas and change across the PC.  
The 2018 AGM will review the tenure of members at that time.
11. **Committee Appointments.** The following appointments were proposed and unanimously agreed for a period of 1 year:
  - a. Chair                      David Forson
  - b. Vice Chair                Margery Lilley
  - c. Treasurer                 Irene McAlpine

## Training for 2017/18

Proposed Date	Event	Provider
September 12 <sup>th</sup> 2017	Criteria Led Selection Training	NLC 18.30 – 20.30 Coatbridge High School
September 26 <sup>th</sup> 2017	Welcome to the Parent Council Introduction to First Class Role of Office Bearers	NLC
<b>October 24<sup>th</sup> 2017</b>	<b>Parent Council Essentials</b>	<b>SPTC</b>
November 21 <sup>st</sup> 2017	Parents' Consultative Group 1	NLC
<b>January 23<sup>rd</sup> 2018</b>	<b>Helping to Improve your School</b>	<b>SPTC</b>
February 27 <sup>th</sup> 2018	Parents' Consultative Group 2	NLC
<b>March 20<sup>th</sup> 2018</b>	<b>Effective Meetings</b>	<b>SPTC</b>
April 24 <sup>th</sup> 2018	Parents' Consultative Group 3	NLC
May 8 <sup>th</sup> 2018	Criteria Led Selection Training NLC Learning Festival (8 <sup>th</sup> and 9 <sup>th</sup> )	NLC 14.00 – 15.30 Civic Centre
June 5 <sup>th</sup> 2018	Parents' Consultative Group 4	NLC