



## DALZIEL HIGH SCHOOL

### PARENT COUNCIL

**Minutes of meeting held at 7.00 pm on Thursday 1<sup>st</sup> May 2014**

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**in the School Conference Room**

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<b>Present:</b>	Mr Robert Birch	-	Head Teacher
	Mrs Irene McKenna	-	Chairperson
	Mr Simon Jessnev	-	Parent
	Mrs Irene	-	Parent
	Mr Dominic Farr	-	Staff Member
	Mrs Jennifer Di Mambro	-	Staff Member
	Miss Jaclyn Lennon	-	Staff Member
	Mrs Rona Whittaker	-	Clerk

#### **1 APOLOGIES**

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Apologies were received from Deborah King and Fiona Conboy.

#### **2 MINUTES OF THE LAST MEETING**

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The minutes of the last meeting were accepted as a true and accurate record of events.

#### **3 BUSINESS ARISING**

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There were no matters arising to discuss.

#### **4 RECTOR'S REPORT**

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##### **4.1 AMEC**

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The three successful candidates for Summer Placements with AMEC have now been informed. They are Jonathan Weir, Scott Murphy and Samantha Boyd. Unite (the accommodation providers) will meet with the school and families before the placements start. They are now considering offering apprenticeships for S3 or S4 pupils possibly with a link with Motherwell College.

##### **4.2 Placing requests**

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Placing requests for S1 have now been settled and letters from NLC have gone out. The

school is still waiting on lists. Around 15 placing requests have been refused. R Birch anticipates the appeals process will be similar to last year.

### **4.3 S1 Intake**

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We have held meetings in each of the three associated Primary schools, the next steps are:

P7 Games Evening – Monday 19th May

S1 Intake Evening – Wednesday 4th June

Two day visit – Tuesday 10th / Wednesday 11th June

### **4.4 Staffing**

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The staffing situation is uncertain at the moment. Mr Bell in Mathematics has resigned and Miss Scott in RE will be leaving as she has been seconded to train to be a teacher of Gaelic. Mr Brown the temporary teacher in Music has left.

We are not declaring any member of staff to be surplus. We may have vacancies in Music, Social Subjects and Mathematics but need to wait for the outcome of the Management re-structuring and uptake from pupil options to be finalised.

We have 3 teachers due to return from Maternity Leave shortly – C Bleach (PT Guidance) A Emery (Art) and PAirlie (HID)

We have a new Janitor starting next week.

### **4.5 Management Re-structuring**

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I have completed all the paperwork for our posts to be job sized. We do not know if we will receive a surplus DHT from another school. If we don't receive one from surplus we will then be allowed to advertise. We may have two interviews to conduct for PT Science and for PT Business and Computing. The interviews will be held on 12<sup>th</sup> May and this should be finalised by 13th May.

### **4.6 Dalziel Park**

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Work on the 3G surfaces are now two weeks behind schedule. We expect the pitches to be in use by the first week in June.

The War Memorial constitution is being rewritten and a member of the Parent Council can be a Trustee. Simon Jessney expressed an interest and R Birch will discuss this with him.

### **4.7 The Dalzielian**

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The Dalzielian has gone to the printers and should be on sale from June 2nd.

#### **4.8 SQA Examinations**

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The SQA exams are now underway and everything is going well.

#### **4.9 S3 and S4 Exams**

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We are holding a diet of S3 examinations which along with coursework will help establish which levels pupils should be studying in S4.

S4 will be sitting some exams at the end of May and will be issued with a tracking and monitoring report after the exams so that parents are aware of how they are doing.

#### **4.10 School Show**

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School Show rehearsals are now underway.

#### **4.11 Elections**

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The school is being used for elections on Thursday 22nd May. Staff will be in school following a programme of work to prepare for next session.

#### **4.12 Improvement Plan**

J Lennon gave a short presentation on the school improvement plan. Parents were invited to comment and a discussion took place on next year's priorities.

### **5 TREASURER'S REPORT**

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There was no change to report.

### **6 CORRESPONDENCE**

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There was no correspondence to report.

### **7 ANY OTHER BUSINESS**

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Irene McKenna and the chairperson of the PTA have been asked to produce a newsletter highlighting items of interest from the last year. Simon Jessney and Irene McAlpine will produce articles to send to Irene McKenna.

Irene McKenna is going to attend the S1 Intake evening to promote the Parent Council.