

The **aims** of the Dalziel Parent Council are to:-

- Support the School in its work with pupils
- Represent the views of parents
- Further promote contact between the School, parents, pupils and the wider community

The **objectives** of the Dalziel Parent Council are to:-

- Work in partnership with the School to create a welcoming ethos for all
- Promote partnership between the School, its pupils and all its parents
- Develop and engage in activities which support the education and welfare of the pupils
- Identify and represent the views of parents on the education provided by the School and on other matters affecting the education and welfare of pupils

- The Dalziel Parent Council will consist of 5 parent members of the Parent Forum, 2 staff representatives, 2 co-opted members in addition to the Headteacher. A Clerk will be appointed to assist the Parent Council.
- The Dalziel Parent Council will be selected for a period of 3 years - after which they may put themselves forward for re-selection if they wish.
- Any parents of a child at the School can volunteer to be a member of the Parent Council. In the event that the number of volunteers exceeds the number of places set out above, members will be selected by ballot.
- The Dalziel Parent Council will have a Chairperson and Treasurer who will be appointed by the Parent Council members on an annual basis.
- The Parent Council is accountable to the Parent Forum of Dalziel High School and will report to it at least once each year on its activities on behalf of all parents.
- The Parent Council will meet approximately once per month during the School session.
- Should a vote be necessary to make a decision, each parent member at the meeting will have one vote, with the Chairperson having a casting vote in the event of a tie.
- Any two parent members of the Parent Council can request that an additional meeting be held and all members of the Parent Council will be given at least one week's notice of the date, time and place of the meeting.
- If a member of the Parent Council acts in a way that is considered by other members to undermine the objectives of the Parent Council, their membership of the Parent Council shall be terminated if the majority of parent members agree. Termination of membership would be confirmed in writing to the member.
- Minutes will be taken at all meetings of the Parent Council and copies of these minutes will be available to all parents of children, and teachers, at the School.
- Meetings of the Parent Council shall be open to the public, unless the Parent Council is discussing an issue which it considers should be dealt with on a confidential basis. In such circumstances, only members of the Parent Council and the Headteacher (or his/her representative) can attend.
- The Treasurer will keep an accurate record of all income and expenditure and will provide a summary of this for each Parent Council meeting and a full account for the Annual Report.
- The Parent Council shall be responsible for ensuring that all monies are used in accordance with the activities of the Parent Council.
- The Parent Council may change its constitution after obtaining consent from members of the Parent Forum. Members of the Parent Forum will be sent a copy of any proposed amendment and given reasonable time to respond to the proposal.
- Should the Parent Council cease to exist, any remaining funds will be passed to the education authority to be used for the benefit of pupils at the School.