



## DALZIEL HIGH SCHOOL

### PARENT COUNCIL

**Minutes of meeting held at 7.00 pm on Thursday 12 May 2011**

**in the School Conference Room**

<b>Present:</b>	Mr Robert Birch	-	Head Teacher
	Mrs June Weir	-	Treasurer
	Mrs Ann Carroll	-	Parent Member
	Mrs Monica Malcolm	-	Parent Member
	Dr N Richardson	-	Ex Officio
	Mrs Margaret Crow	-	Staff Member
	Mrs Rosemary Sinclair	-	Clerk

#### **1 APOLOGIES**

Apologies were received from M Scott, Chairperson.

The Rector welcomed Councillor Paul Kelly to the meeting and introduced him to Parent Council Members.

In M Scott's absence, J Weir, Treasurer, agreed to chair the meeting.

#### **2 MINUTES OF THE LAST MEETING**

The minutes of the last meeting were accepted as a true and accurate record of events.

#### **3 BUSINESS ARISING**

There were no matters arising to discuss.

#### **4 RECTOR'S REPORT**

##### **4.1 Staffing**

E Kelly, DHT, will be retiring in June.

J O'Neill, DHT, took up her new post as Headteacher of Coatbridge High School on Monday.

The two vacant DHT posts have now been advertised on My Job Scotland with a closing date of Monday 23 May and the Rector is hopeful that both DHTs will be in place before the summer break.

The following staff will also be retiring in June:

B Butler, PT Pupil Support	-	interviews for his post take place on Monday 23 May
D Hay, Teacher of Maths	-	his vacancy will be filled by Mr Alastair Bell from Coltness High School
R Bayliss, Teacher of the Deaf	-	this vacancy has been advertised and applications close on 23 May
S Kilgariff, Teacher of Business Education	-	due to slightly reduced staffing formula, this post will not be filled in August

## **4.2 School Roll**

The Rector explained the recent issue of the planned changes to Dalziel's proposed S1 roll of 180, which the Council reduced to 140. This would have had implications to both the school budget and staffing. After numerous meetings with the Rector and NLC, the S1 roll was reviewed and raised to 160, leaving 19 pupils not being admitted.

The Placing Request interviews took place last week and although the Rector was part of the 2-day interview process, welcoming parents, he did not participate in any discussions about who should get in.

Since the letters were issued informing parents of the results of their interviews, the Rector has had a further meeting with M Maciver and was informed that all pupils are now to be granted a placing request.

In addition to this, 12 pupils who did not get into S1 last year have now been admitted into S2 in August.

Parent Council members expressed their frustration at parents having been put through the stress of placing request interviews unnecessarily.

## **4.3 P7 Parents' Evening**

The Rector and P Allison, DHT, have now visited each of the school's three associated primary schools to hold information evenings for P7 parents.

A full programme of Primary/Secondary liaison is now underway.

## **4.4 Rugby Festival**

The school recently supported the Dalziel Rugby Festival, providing various equipment and bottled water.

## **4.5 Theatre Trip**

S1 pupils have now received their refund of £5.00 for last year's trip, which was affected by the 'snow days'. In future, pupils will attend the pantomime at Motherwell Civic Theatre.

## **4.6 Choral Shield**

Due to J O'Neill's recent promotion, the Rector and M Fleming have taken over the supervision of the Choral Shield.

I Johnstone, Reid Printers, are overall sponsors of the event and Hamilton Road Dental Practice are continuing to sponsor Greig House. A further two sponsors are now being sought for Barclay and Colville and this will be highlighted on the school website.

The Rector asked that Parent Council members ensure that their ticket orders are passed to the School Office as soon as possible.

## **4.7 SQA Examinations**

SQA examinations are now underway, with no concerns as yet.

## **4.8 School Survey 2011**

The results of the recent Survey can be accessed by parents on the school website and a number of areas have been identified for inclusion in the next School Improvement Plan.

#### **4.9 S1/2 Sponsored Walk**

The S1/2 Sponsored Walk in aid of Dalziel Park is to be held on Friday 3 June. The aim of the walk is to raise funds to support activities at Dalziel Park and raise the profile of the facilities.

Parent helpers will be made most welcome.

#### **4.10 PTA Quiz and Wine**

The above event will take place on Friday 13 June and monies raised will go towards supporting the three Houses at the Choral Shield.

#### **4.11 School Maintenance**

The Rector expressed his gratitude to the Council, who are to paint the corridors and stairwells in the school during the summer break.

#### **4.12 DHT Interviews**

A discussion ensued regarding the appointment of Parent Council members to the interview panel for the forthcoming interviews for the two DHT vacancies.

The Rector thanked Councillor Kelly for attending the meeting and for all his support with recent issues affecting the school.

Councillor Kelly stated that he had been delighted to be of assistance and would also be available to help in any way in the future.

J Weir thanked the Rector for his comprehensive report.

### **5 TREASURER'S REPORT**

There was no change to report.

### **6 CORRESPONDENCE**

There was no correspondence to report.

### **7 ANY OTHER BUSINESS**

#### **7.1 School Board Report**

The following articles are to be included in the next School Board Report:-

- Brian Miller                      M Scott
- R Birch                              A Carroll
- Dalziel Park                      N Richardson
- Science Fayre                    M Crow
- Early Start                        M Crow

#### **7.2 Parent Council Membership**

The criteria for membership of the Parent Council for both parents and co-opted members are to be confirmed.

### **8 DATE OF NEXT MEETING**

The date of the next meeting is to be decided.